

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
Special Meeting June 4, 2019 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Grant called the meeting to order at 7:34 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on May 17, 2019.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Faxing to the Clerk of Clinton Township.

ROLL CALL:

| | Present | Absent | Time of Arrival after meeting has been called to order |
|--------------------------|----------------|---------------|---|
| Ms. Maria Grant | X | | |
| Ms. Lana Brennan | X | | |
| Ms. Mary Beth Brooks | X | | |
| Ms. Catherine Mary Emery | | X | |
| Ms. Regina Figueroa | | X | |
| Dr. Alison Grantham | X | | |
| Mr. Kevin Maloy | X | | |
| Dr. Catherine Riihimaki | | X | |

Present: *District Administrators:*
Dr. Michele Cone, Superintendent of Schools
Ms. Joanne Hinkle, Acting Board Secretary

Also Present: Mr. Richard Bauch, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Ms. Gratham led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Mr. Maloy was appointed Process Guardian.

PRESIDENT’S COMMENTS/REPORT:

Action 19-PN-238:

BE IT RESOLVED, that the Board of Education hereby approves **Joanne Hinkle** as Acting Board Secretary for the Clinton Township School District in the absence of the Business Administrator.

Board of Education Roll Call Vote

| | <u>Ms. Brennan</u> | <u>Ms. Brooks</u> | <u>Ms. Emery</u> | <u>Ms. Figueroa</u> | <u>Dr. Grantham</u> | <u>Mr. Maloy</u> | <u>Dr. Riihimaki</u> | <u>Ms. Grant</u> |
|----------------|------------------------|-----------------------|----------------------|-------------------------|-------------------------|----------------------|--------------------------|----------------------|
| Motion | | 2nd | | | | | | 1st |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

Ms. Grant reviewed open board candidate seat and process of interviewing candidates. 4 individuals applied for the position. Ms. Grant explained the process of questions, order, rotation, etc. The process began interviewing the following 4 candidates, in alphabetical order, Sandra Engelhardt, Scott Hornick, Jennifer Kaltenbach, and Alissa Olawski.

EXECUTIVE SESSION:

WHEREAS, while *Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.)* requires all meetings of the Clinton Township Board of Education to be held in public, *N.J.S.A. 10:4-12(b)* sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by *N.J.S.A. 10: 4-12(b)* to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality reviewing hearing information before the Board pursuant to *N.J.S.A. 18A:37-13.2 et. seq.*, attorney-client privilege, personnel, and negotiations; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time: 8:35 PM

Motion by Mr. Maloy, Seconded by Dr. Grantham. The resolution was adopted on full board consent.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 11:01 PM

Motion by Dr. Grantham, Seconded by Mr. Maloy. The resolution was adopted on full board consent.

BE IT RESOLVED, that the Board of Education hereby appoints Alissa Olawski to serve as a member of the Board of Education to fill the vacant and unexpired term of Dr. Jeffrey Foy who resigned effective April 10, 2019.

Board of Education Roll Call Vote

| | Ms. Brennan | Ms. Brooks | Ms. Emery | Ms. Figueroa | Dr. Grantham | Mr. Maloy | Dr. Riihimaki | Ms. Grant |
|---------|----------------|---------------|--------------|-----------------|-----------------|--------------|------------------|--------------|
| Motion | | | | | | 2nd | | 1st |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

REPORT OF THE SUPERINTENDENT OF SCHOOLS:

Action Items 19-SU-023

Dr. Michele Cone will present the following to the Board of Education:

1. Enrollment Report - 1219
2. Suspension - (1) 1 day In - School Suspensions - RVS
3. Monthly Report - Update on Teaching Assistant program, update on the proposal of the new program for students with special needs to stay in the district,

Action Items 19-SU-023:

BE IT RESOLVED, that the Board of Education accepts the enrollment and suspension reports presented by Superintendent of Schools, Dr. Michele Cone.

Board of Education Roll Call Vote

| | Ms. Brennan | Ms. Brooks | Ms. Emery | Ms. Figueroa | Dr. Grantham | Mr. Maloy | Dr. Riihimaki | Ms. Grant |
|---------|----------------|---------------|--------------|-----------------|-----------------|--------------|------------------|--------------|
| Motion | | 1st | | | | 2nd | | |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

Action Items 19-BA-NONE

FACILITIES/FINANCE:

Kevin Maloy- Chair; Lana Brennan, Maria Grant, Catherine Riihimaki

Action Items 19-FF-248 through 19-FF-249

Action 19-FF-248:

RESOLUTION AWARDING A CONTRACT FOR RESTROOM UPGRADES AT PATRICK McGAHERAN ELEMENTARY SCHOOL

WHEREAS, the Board received bids from the following:

| | |
|--|-------------------|
| Cypreco Industries, Inc. | \$463,823.00 |
| DeSapio Construction, Inc. | \$404,955.00 |
| Lanyi & Tevald, Inc. | \$391,000.00 |
| Aero Plumbing & Heating Co., Inc. | \$369,028.00; and |
| Charles Mann General Contracting, Inc. | \$333,000.00 |

WHEREAS, the lowest bid received was from Charles Mann General Contracting, Inc. in the amount of \$333,000.00; and

WHEREAS, the Project Architect has reviewed the bids and recommends awarding the project to Charles Mann General Contracting, Inc; and

WHEREAS, the Board Attorney has reviewed the bids for legal sufficiency and has determined that Charles Mann General Contracting, Inc. has submitted all of the required documents and materials and is therefore the lowest responsible and responsive bidder.

NOW, THEREFORE BE IT RESOLVED, by the Clinton Township Board of Education that a contract is hereby awarded to Charles Mann General Contracting, Inc. in the amount of \$333,000.00 for the RESTROOM UPGRADE at PATRICK McGAHERAN School.

BE IT FURTHER RESOLVED, that Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

BE IT FURTHER RESOLVED, that Michael Falkowski, School Business Administrator and Purchasing Agent, is hereby authorized to execute all change orders and such other documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and Charles Mann General Contracting, Inc. Additionally, the Business Administrator verifies that funds are available for this project in the 2020 Budget utilizing funds transferred from Capital Reserve into account number 12-000-400-450-000-001.

Action 19-FF-249:

BE IT RESOLVED, that the Board of Education hereby approves the municipal tax payment schedule for the 2019-2020 school year as follows:

| Date | Amount Due |
|------------------------------|------------------------|
| July 15, 2019 | \$2,349,232.00 |
| August 15, 2019 | \$2,349,232.00 |
| September 15, 2019 | \$2,349,232.00 |
| October 15, 2019 | \$2,349,232.00 |
| November 15, 2019 | \$2,349,232.00 |
| December 15, 2019 | \$2,349,232.00 |
| January 15, 2020 | \$2,349,232.00 |
| February 15, 2020 | \$2,349,232.00 |
| March 15, 2020 | \$2,349,232.00 |
| April 15, 2020 | \$2,349,232.00 |
| Total Current Expense | \$23,492,320.00 |

| Date | Amount Due |
|--------------------------------|-----------------------|
| July 1, 2019 - Debt Service | \$489,003.13 |
| January 1, 2020 - Debt Service | \$1,614,003.13 |
| Total Debt Service | \$2,103,006.26 |

Board of Education Roll Call Vote

| | Ms. Brennan | Ms. Brooks | Ms. Emery | Ms. Figueroa | Dr. Grantham | Mr. Maloy | Dr. Riihimaki | Ms. Grant |
|----------------|----------------|---------------|--------------|-----------------|-----------------|--------------|------------------|--------------|
| Motion | 2nd | | | | | 1st | | |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

PERSONNEL/NEGOTIATIONS:

Personnel: Maria Grant – Chair; Mary Beth Brooks, Regina Figueroa, Kevin Maloy
Negotiations: Maria Grant - Chair; Lana Brennan, Kevin Maloy

Action Items 19-PN-236 and 19-PN-237

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 19-PN-236:

BE IT RESOLVED, that the Board of Education hereby approves **Claudia Cantelmi**, Human Resources Coordinator, FTE=1.0, at a prorated salary of \$65,000.00 to begin on or about July 8, 2019 through June 30, 2020. (*upon completion and clearance from criminal history and background check*).

Action 19-PN-237:

BE IT RESOLVED, that the Board of Education hereby approves the following job description:

- Applied Behavior Analysis (ABA) Teaching Assistant with RBT Certification G-10

Board of Education Roll Call Vote

| | <u>Ms. Brennan</u> | <u>Ms. Brooks</u> | <u>Ms. Emery</u> | <u>Ms. Figueroa</u> | <u>Dr. Grantham</u> | <u>Mr. Maloy</u> | <u>Dr. Riihimaki</u> | <u>Ms. Grant</u> |
|---------|------------------------|-----------------------|----------------------|-------------------------|-------------------------|----------------------|--------------------------|----------------------|
| Motion | | 1st | | | | 2nd | | |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

POLICY:

Mary Beth Brooks – Chair; Catherine Emery, Maria Grant

Action Items 19-PC-NONE

CURRICULUM:

Mary Beth Brooks – Chair; Alison Grantham, Maria Grant

Action Items 19-CUR-053

Action 19-CUR-053:

BE IT RESOLVED, that the Board of Education hereby approves the following establishment of a Special Class Program for Multiple Disabilities (in accordance with NJAC 6A:14-4.7) at Patrick McGaheran School to begin in September of the 2019-2020 school year.

Board of Education Roll Call Vote

| | Ms. Brennan | Ms. Brooks | Ms. Emery | Ms. Figueroa | Dr. Grantham | Mr. Maloy | Dr. Riihimaki | Ms. Grant |
|----------------|----------------|---------------|--------------|-----------------|-----------------|--------------|------------------|--------------|
| Motion | | | | | 1st | 2nd | | |
| Aye | X | X | | | X | X | | X |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | X | X | | | X | |

FEASIBILITY OF SCHOOL CLOSING:

Maria Grant – Chair; Mary Beth Brooks

None

OLD BUSINESS:

Ms. Grant reported that they are adding Dr. Grantham to the CTEA negotiations committee in Dr. Foy’s absence. Ms Grant also report Mr. Maloy congratulated the 6, 7, 8 grade CTMS chorus students on a great concert. He is amazed with what a great job they did. Dr. Grantham would like to revisit the thought of printing papers for meetings vs. using old chromebooks in the future.

NEW BUSINESS:

Given the hour, Mr. Maloy suggested not having the second executive session, all were in agreement.

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

ADJOURNMENT:


Action 19-AJ-020:

BE IT RESOLVED, that the Board of Education hereby adjourns this meeting

Time: 11:16 PM

Motion by Ms. Grant, Seconded by Ms. Brennan. The resolution was adopted on full board consent.

Respectfully Submitted,

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by a horizontal line that loops back under the 'M'.

Michael Falkowski
Interim Business Administrator

Minutes Prepared: 10/04/19

Minutes remain unofficial until Board of Education approval.

Board of Education Approved: